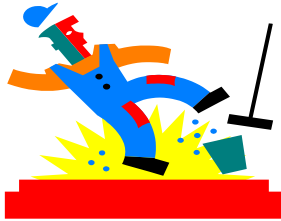


Safety First!!



1. Be sure to wear personal protective equipment. when mixing chemicals
2. Check electrical cords and plugs for cuts and breaks before each use.
3. Place wet floor signs at all entrances before beginning floor maintenance.
4. Clean all equipment thoroughly after each use to ensure proper operation.

"How To" Pamphlets In This Admiral/Beach Chemical Series

1. How to Care for Floor pads, Mops, and Buckets
2. How to wet mop
3. How to strip a floor
4. How to buff/ polish floors
5. How to finish a floor
6. Dilution chart
7. How to spray buff a floor
8. How to shower scrub and recoat

BEACH CHEMICAL & PAPER CO.



HOW TO BUFF/POLISH FLOORS

**A Buyer's Choice for
Quality, Service, and
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BEACH CHEMICAL & PAPER CO.

1356 London Bridge Road
Virginia Beach, VA 23453

757-427-2002
757-430-1663-Fax
nancy@beachchemical.com

757-427-2002

HOW TO BUFF/ POLISH FLOORS

Purpose: To improve the attractiveness of the floor's surface by increasing the gloss. To extend the life cycle of the floor finish and protect the floor surface.

Supplies and Equipment

Floor hazard signs

Floor machine, 175 rpm

Natural fiber pad or red buffing pad

24" dust mop

Wet mop with handle

Mop bucket with wringer

Neutral all purpose cleaner

Procedure

1) Prepare the area for buffing:

A) Place floor hazard signs in an easy to see location, near entrances, doorways, etc.

B) Move supplies and equipment into the area.

c) Dust mop area to be buffed.



D) Mix all purpose neutral cleaner according to product directions. Mix with room temperature water. Damp mop the area thoroughly using a figure 8 motion to ensure total coverage. Change mop water frequently to avoid re-soiling. Allow the floor to dry completely. Approximately 15 minutes.

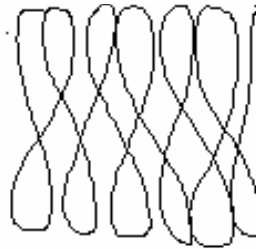


Figure 8 mopping technique

2) Using the floor machine with a natural or red pad.

A) Start along the baseboards at the furthest corner from the entrance to the room.

B) Moving backward toward the entrance about 10' at a time, buff the room, swinging buffer side to side in overlapping strokes.

Clean-up

- 1) Rinse the floor pad out with warm water and neutral all purpose cleaner and hang to dry.
- 2) Remove the drive pad from the bottom of the buffer and hang on the handle to store.
- 3) Wipe the buffer and cord down with a rag and all purpose cleaner and store.

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